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AGENDA
ITEM # 7a

**TOWN COUNCIL
TOWN OF EAST HAMPTON OF THE STATE OF CONNECTICUT
RESOLUTION AUTHORIZING A LEASE-PURCHASE FINANCING TO FINANCE
ACQUISITION OF A PUBLIC WORKS HEAVY DUTY TRUCK AND RELATED
EQUIPMENT
April 5, 2016**

WHEREAS, the Town of East Hampton of the State of Connecticut (the "Town") contemplates entering into a lease-purchase agreement to finance the costs of acquisition of a Public Works Heavy Duty Truck and equipment related thereto (the "Project"); and

WHEREAS, the Town Council of the Town has determined that a true and very real need exists for the acquisition of the Project; and

WHEREAS, the Town Council has taken the necessary steps, including any legal bidding requirements, under applicable law to arrange for the acquisition of the Project; and

WHEREAS, it is contemplated that interest on such lease-purchase financing shall be exempt from Federal income taxation; and

WHEREAS, the Town Council hereby determines that such a lease-purchase financing are in the best interests of Town; and

WHEREAS, it is contemplated that a payment may be due under the Agreement during the fiscal year ending June 30, 2016 and that the general fund has amounts sufficient for such payment; and

WHEREAS, the capital reserve fund has amounts sufficient to pay any payment due under the Agreement during the fiscal year ending June 30, 2017, and

WHEREAS, the lease-purchase financing agreement will contain a non-appropriation provision; and

WHEREAS, The Town Council has the powers, among others, (1) to provide for the due execution of contracts of the Town, (2) to lease real and personal property for the Town, and (3) to enter into contracts for any services and to purchase or contract to purchase any supplies, materials, equipment and other commodities required by the Town.

NOW, THEREFORE, BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF EAST HAMPTON:

1. That the Town undertake a lease-purchase financing in a principal amount not to exceed \$176,000, and with an amortization period not to exceed seven (7) years, to finance the costs of the Project, the first payment on the lease-purchase financing may be made in the 2015/16 fiscal year from the general fund. The Project may include acquisition costs, equipment, legal

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fees, capitalized net interest cost and other financing costs, and other expenses related to the Project and its financing.

2 That the Chairman or the Vice-Chairman of the Town Council and the Town Manager or the Finance Director of the Town are authorized to negotiate, approve, execute and deliver on behalf of the Town any lease-purchase agreement and any certificates or documents related to the acquisition or the financing and are authorized to determine the amounts, dates, interest rates, maturities, prepayment terms, form and other details of the lease-purchase agreement; and to perform all other acts and execute all other documents which are necessary or appropriate to enter into the lease-purchase agreement, including without limitation any agreement with regards to the escrow of the proceeds of the lease-purchase agreement.

3. That the Town Council, acting on behalf of the Town, hereby declares the Town's official intent under Federal Income Tax Regulation Section 1.150-2 that costs of the Project may be funded initially from available funds of the Town, and that the Town reasonably expects to reimburse any such initial funding sources from the proceeds of the lease-purchase financing for the Project in an aggregate principal amount anticipated not to exceed \$176,000. The Chairman or the Vice-Chairman of the Town Council and the Town Manager or the Finance Director of the Town are authorized to amend such declaration of official intent as the Chairman or the Vice-Chairman of the Town Council and the Town Manager or the Finance Director of the Town deems necessary or advisable and to bind the Town pursuant to such representations and covenants as the Chairman or the Vice-Chairman of the Town Council and the Town Manager or the Finance Director of the Town deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the lease-purchase agreement authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

4. That the Town Council, the Chairman and the Vice-Chairman of the Town Council, the Town Manager, the Finance Director, and other proper officers and officials of the Town are authorized to take all other action which is necessary or desirable to complete the Project and to enter into the lease-purchase agreement.

TOWN OF EAST HAMPTON
LEGAL NOTICE

Public notice is hereby given that the Town Council will consider a waiver of the bidding procedure at the Town Council's regular meeting on Tuesday, April 26, 2016, at 6:30 p.m., in the East Hampton Middle School Library. Said waivers are requested by the Town Manager pursuant to the East Hampton Purchasing Ordinance #12.07, Section 7, for the purchase of an International dump truck to be purchased from Hine Bros.

Town Council

Patience Anderson, Chairperson

Ted Hintz, Jr., Vice Chairperson

Pete Brown

Melissa Engel

Mark Philhower

Josh Piteo

Kevin Reich



OLDER AMERICANS MONTH 2016
A PROCLAMATION

Whereas, the Town of East Hampton includes a community of older Americans who deserve recognition for their contributions to our town; and

Whereas, the Town of East Hampton recognizes that older adults are trailblazers—advocating for themselves, their peers, and their communities—paving the way for future generations; and

Whereas, the Town of East Hampton is committed to raising awareness about issues facing older Americans and helping all individuals to thrive in communities of their choice for as long as possible; and

Whereas, we appreciate the value of inclusion and support in helping older adults successfully contribute to and benefit from their communities; and

Whereas, our community can provide opportunities to enrich the lives of individuals of all ages by:

- Promoting and engaging in activity, wellness, and social involvement.
- Emphasizing home- and community-based services that support independent living.
- Ensuring community members can benefit from the contributions and experience of older adults.

Now therefore, we, the East Hampton Town Council, do hereby proclaim May 2016 to be Older Americans Month. We urge every resident to take time this month to acknowledge older adults and the people who serve them as powerful and vital individuals who greatly contribute to our community.

East Hampton Town Council

Patience Anderson, Chairperson

Ted Hintz, Jr., Vice Chairman

Pete Brown

Melissa Engel

Mark Philhower

Josh Piteo

Kevin Reich

Dated this ____ day of April, 2016

**MEMORANDUM OF AGREEMENT
BETWEEN THE
TOWN OF GLASTONBURY
AND THE
TOWN OF EAST HAMPTON FOR
PUBLIC SAFETY DISPATCH SERVICES**

This Memorandum of Agreement ("Agreement") is made and entered into on this ____ day of _____, 2016 ("Effective Date"), by and between the Town of Glastonbury, Connecticut ("Glastonbury") and the Town of East Hampton, Connecticut ("East Hampton").

RECITALS

WHEREAS, Connecticut General Statutes, Sections 7-148cc and 7-339a, authorize two (2) or more municipalities to jointly perform any function that each municipality may perform separately upon entering into an Agreement to effect such with other municipalities;

WHEREAS, the Public Safety Dispatch services are now provided to East Hampton by the KX Dispatch Center and KX is scheduled to close effective June 30, 2016;

WHEREAS, East Hampton wishes to have Glastonbury provide Dispatch Services for its Police, Fire, EMS Services and CMED Services, and become the primary Public Safety Answering Point ("PSAP") for East Hampton (collectively, "Dispatch Services") and Glastonbury desires to provide such Dispatch Services to East Hampton;

WHEREAS, Glastonbury is a recognized State of Connecticut 9-1-1 Communication Center and PSAP capable of providing Dispatch Services for law enforcement, fire, and emergency medical services ("EMS") (collectively, "Dispatch Services") to responders and emergency medical dispatch services ("EMD Services") and Coordinated Medical Emergency Direction services ("CMED Services") for municipalities; and

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants herein contained, the parties agree as follows:

Section 1. Purpose of Agreement

The purpose of this Agreement is to set forth the rights, responsibilities, and obligations of the parties to this Agreement.

Section 2. Obligations of Glastonbury

Glastonbury shall:

- A. Monitor all Police, Fire, and EMS radio frequencies for East Hampton on a twenty-four (24) hour basis.
- B. Provide Dispatch Services for all Police, Fire, and EMS calls in accordance with standard protocols and procedures.
- C. Provide tactical radio contact and support to Police, Fire, and EMS personnel while such personnel are engaged in the performance of their duties.
- D. Act as the PSAP for 9-1-1 calls in the Town of East Hampton.
- E. Provide any other public safety communication Dispatch Services mandated by State law or mutually agreed upon by both Glastonbury and East Hampton.
- F. Supervise the Glastonbury staff to ensure that:
 - 1. The Glastonbury dispatch center is staffed and operated twenty-four (24) hours a day by trained personnel.
 - 2. Dispatch Services are provided in accordance with standard protocols and procedures.
- G. Collect such reasonable Dispatch Services data as may be requested by East Hampton.
- H. Answer all incoming 9-1-1 calls in accordance with standard protocols and procedures.

Section 3. Obligations of East Hampton

- A. East Hampton shall provide to Glastonbury such data and records, as may be reasonably requested by Glastonbury, to enable it to effectively and efficiently provide Dispatch Services.
- B. East Hampton shall provide, establish, maintain, and repair, at its sole cost and expense, all equipment necessary for East Hampton Police, Fire, and EMS to effectively communicate with Glastonbury, including back-up systems and equipment.
- C. Maintain necessary and appropriate FCC licenses.

Section 4. Financial Obligations

- A. It is the intent of this Agreement that Operating and Capital costs for Glastonbury to provide Dispatch Services to East Hampton shall be furnished by Glastonbury on a cost neutral-basis.
- B. East Hampton shall be responsible for Capital costs for equipment and systems required to establish and maintain effective communication between Glastonbury and East Hampton for Dispatch Services.
- C. East Hampton shall be responsible for Operating costs incurred by Glastonbury for providing Dispatch Services to East Hampton. Annual Operating costs are expected to include: wages, employee benefits, payroll costs, insurance, training, overtime, uniforms, and other annual Operating costs as applicable for Glastonbury to provide Dispatch Services to East Hampton. Such Operating costs shall be subject to the collective bargaining process and other factors influencing annual costs for Dispatch staff and Dispatch Services.
- D. Each February Glastonbury will provide to East Hampton an estimate of the annual Operating cost for the next following fiscal year.
- E. Annual State grants in support of Operating costs for multi-town Dispatch Services shall be received directly by Glastonbury and deducted from annual charges to East Hampton.
- F. Should Glastonbury provide Dispatch Services to other communities during the term of this agreement, the cost-sharing process established herein will be amended, as applicable, through discussions between the municipalities receiving such Dispatch Services.
- G. Invoices for Dispatch Services shall be furnished to East Hampton on a quarterly basis by Glastonbury for the prior three (3) month period. East Hampton shall forward payment for each quarterly invoice within 30 days of receipt.

Section 5. Term and Termination

- A. The term of the Agreement shall begin on July 1, 2016 for a five (5) year period ending June 30, 2021 and shall renew for five (5) year terms thereafter unless Glastonbury or East Hampton withdraw from this agreement pursuant to section 5B
- B. East Hampton may withdraw from participation in this Agreement upon: (1) giving one years' prior written notice to the Town Manager of Glastonbury of its intent to terminate, and (2) the adoption of a resolution to that effect by the East Hampton Town Council. Notwithstanding such termination, East Hampton shall

complete its financial obligations as set forth in Section 4 for the remainder of that year. Glastonbury may withdraw from participation in this Agreement by providing one years' prior written notice to East Hampton of its intent to terminate.

Section 6. Indemnification

- A. East Hampton agrees to indemnify and hold Glastonbury, its employees, officers, directors, agents, and representatives harmless from any and all claims, lawsuits, administrative orders, penalties, damages, liabilities, losses, and expenses (including reasonable attorneys' fees and out-of-pocket expenses) incurred by Glastonbury that are caused by East Hampton's breach of its obligations under this Agreement or by the negligence or willful misconduct of East Hampton, its agents, representatives, public officials, employees or contractors.
- B. Glastonbury agrees to indemnify and hold East Hampton, its employees, officers, directors, agents, and representatives harmless from any and all claims, lawsuits, administrative orders, penalties, damages, liabilities, losses, and expenses (including reasonable attorneys' fees and out-of-pocket expenses) incurred by East Hampton that are caused by Glastonbury's breach of its obligations under this Agreement or by the negligence or willful misconduct of Glastonbury, its agents, representatives, officers, employees or contractors.

Section 7. Equipment and Property Ownership and Use

Regardless of such use, ownership of equipment and property of the Town of Glastonbury shall remain that of the town; and ownership and equipment of property of the Town of East Hampton shall remain that of the Town of East Hampton.

Equipment owned by the Town of East Hampton and directly or indirectly operated by the Town of Glastonbury shall be the responsibility of the Town of East Hampton including but not limited to its operation, housing, maintenance and applicable licensing requirements.

Section 8. Insurance

Insurance Requirements

The Town of Glastonbury and the Town of East Hampton shall agree to maintain in force at all times during the contract the following minimum coverages with carriers approved in the State of Connecticut and with a minimum AM Best's Rating of "A-" VIII.

		(Minimum Limits)
General Liability	Each Occurrence	\$1,000,000
	General Aggregate	\$2,000,000
	Products/Completed Operations Aggregate	\$2,000,000
Automobile Liability	Combined Single Limit	
	Each Accident	\$1,000,000
Public Official Liability	Each Wrongful Act	\$1,000,000
	Aggregate	\$1,000,000
Law Enforcement Liability	Each Wrongful ACT	\$1,000,000
	Aggregate	\$1,000,000
Umbrella (Excess Liability)	Each Occurrence	\$5,000,000
	Aggregate	\$5,000,000
Workers' Compensation & Employers' Liability	WC Statutory Limits	
	EL Each Accident	\$500,000
	EL Disease Each Employee	\$500,000
	EL Disease Policy Limit	\$500,000

Each Town must provide original, completed Certificate of Insurance prior to contract issuance and replacement/renewal certificates at least 30 days prior to the expiration date of the policies.

Section 9. Administration of Agreement

- A. The person responsible for administering this Agreement for Glastonbury shall be the Town Manager of Glastonbury or his/her designee.
- B. The person responsible for administering this Agreement for East Hampton shall be the Town Manager of East Hampton or his/her designee.
- C. To effectively provide Dispatch Services pursuant to this Agreement, the Police, Fire, and EMS Chiefs or their designees shall meet on a quarterly basis to review Dispatch Services and resolve any pending matters, as needed. The Glastonbury Police Chief shall be responsible for convening the quarterly meeting. Minutes from these quarterly meetings shall be provided to the Town Manager of Glastonbury and the Town Manager of East Hampton.

The Town of Glastonbury and the Town of East Hampton agree to work to resolve any conflicts between the two communities in a cooperative and amicable manner. Any matters not resolved by the respective Chiefs shall be referred to the Town Manager of Glastonbury and Town Manager of East Hampton. In the event discussions between the respective Chiefs and Town Managers is not able to resolve a pending matter, Note- will incorporate language concerning mediation/ arbitration.

Section 10. Amendment to the Agreement

- A. Any amendment to this Agreement must be approved by the Glastonbury Town Council and East Hampton Town Council.

Section 11. Miscellaneous

- A. Assignment. Neither party shall assign or transfer any interest, obligation or duty under this Agreement without the prior written approval of the other party.
- B. Modifications and Waivers. This Agreement may not be amended or modified except by written instrument executed by the parties. The failure of the parties to insist upon strict performance of any provision hereof shall not constitute a waiver of, or estoppel against, asserting the right to require such performance in the future, nor shall a waiver or estoppel in any one instance constitute a waiver or estoppel with respect to a later breach of a similar nature or otherwise. The waiver of any of the terms and conditions of this Agreement shall not be construed to be a waiver of any other term or condition of this Agreement.

- C. Integration. This Agreement incorporates all the understandings of the parties and supersedes any and all agreements reached by the parties prior to the execution of this Agreement, whether oral or written.
- D. Binding on Successors. Glastonbury and East Hampton each binds itself, its successors, assigns, and legal representatives to the other party to this Agreement and to the partners, successors, assigns, and legal representatives of such other party with respect to its rights, duties, and privileges under this Agreement.
- E. Severability. In the event that any provision of this Agreement or part thereof is determined to be illegal or otherwise unenforceable by a court of competent jurisdiction, such provision or part thereof shall be modified to the minimum extent necessary to render such provision enforceable and preserve the parties' intent or, if not possible, severed, and in either case the other terms and provisions of this Agreement shall continue in full force and effect.
- F. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be an original, but all of which shall constitute one and the same instrument. A facsimile or .pdf copy of a signature or electronic signature of a party hereto shall have the same force and effect and validity as an original signature.
- G. Governing Law. This Agreement shall be deemed to be entered into, executed and performed in the State of Connecticut and shall, at all times, be subject to the laws of the State of Connecticut, exclusive of conflict of laws rules.
- H. Captions. The captions used herein are inserted only as a matter of convenience and for reference, and in no way define, limit, or describe the scope of the intent of any section or paragraph hereof.
- I. Construction. This Agreement shall not be construed against the party preparing it, but shall be construed as if the parties jointly prepared this Agreement, and any uncertainty and ambiguity in drafting shall not be interpreted against any one party.
- J. Notice. All notices required under this Agreement shall be in writing, and shall be deemed to have been duly given on the date sent if sent by certified or registered mail return receipt requested, postage prepaid, hand delivered, sent via facsimile, or electronic mail, or on the day following if sent by overnight courier, postage prepaid, and addressed to the party below:

If to Glastonbury: Town Manager
 2155 Main Street
 Glastonbury, CT 06033

Copy to: Chief of Police

2108 Main Street
Glastonbury, CT 06033

If to East Hampton: Town Manager
20 East High Street
East Hampton, CT 06424

Copy to: Chief of Police
20 East High Street
East Hampton, CT 06424

030303030303

SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, the parties hereto have executed or have caused this Agreement to be executed by their duly authorized representatives.

TOWN OF GLASTONBURY, CT

By: _____
Name: Richard J. Johnson, Town Manager

Date

TOWN OF EAST HAMPTON, CT

By: _____
Name: Michael Maniscalco, Town Manager

Date

Town of East Hampton
CONNECTICUT

**Board of Finance Proposed Budget
For
Town Council**



FISCAL YEAR 2016-2017

April 4, 2016

2016-2017

Proposed Mill Rate 29.55

Proposed Mill Rate Change 1.77

Example of Estimated Taxes

Market Value		Assessment		Taxes		Yearly Increase	Monthly Increase
\$	142,857	\$	100,000	\$	2,955.00	\$ 177.00	\$ 14.75
\$	214,286	\$	150,000	\$	4,432.50	\$ 265.50	\$ 22.13
\$	285,714	\$	200,000	\$	5,910.00	\$ 354.00	\$ 29.50
\$	357,143	\$	250,000	\$	7,387.50	\$ 442.50	\$ 36.88
\$	428,571	\$	300,000	\$	8,865.00	\$ 531.00	\$ 44.25
\$	714,286	\$	500,000	\$	14,775.00	\$ 885.00	\$ 73.75

TOWN OF EAST HAMPTON
BOARD OF FINANCE PROPOSED BUDGET
July 1, 2016 - June 30, 2017

	Actual 2013-2014	Actual 2014-2015	APPROVED 2015-2016	Board of Finance Proposed 2016-2017	INCREASE/ (DECREASE)	2016 to 2017 Percent Change
EXPENDITURES						
EDUCATION	\$ 28,009,279	\$ 28,632,715	\$ 28,776,785	\$ 29,276,785	\$ 500,000	1.74%
TOWN OPERATIONS						
ADMINISTRATION & FINANCE	3,441,343	3,396,868	3,579,089	3,724,144	145,055	4.05%
PUBLIC SAFETY	2,178,837	2,263,612	2,341,247	2,522,339	181,092	7.73%
HEALTH & HUMAN SERVICES	383,307	406,763	406,885	430,944	24,059	5.91%
CULTURE & RECREATION	943,055	986,721	1,005,938	1,023,624	17,686	1.76%
REGULATORY	378,160	368,206	429,791	362,902	(66,889)	-15.56%
PUBLIC WORKS	2,028,772	2,177,710	2,212,886	2,258,320	45,434	2.05%
TRANSFERS TO OTHER FUNDS						
VILLAGE WATER SYSTEM	23,532	13,532	-	-	-	
OTHER FUNDS	35,000	35,000	37,500	37,500	-	0.00%
CAPITAL IMPROVEMENT	1,464,384	906,169	1,134,672	942,045	(192,627)	-16.98%
DEBT SERVICE	1,076,026	1,299,679	1,122,717	2,856,123	1,733,406	154.39%
TOTAL EXPENDITURES	\$ 39,961,695	\$ 40,486,975	\$ 41,047,510	\$ 43,434,726	\$ 2,387,216	5.82%
REVENUES						
FEDERAL REVENUES	\$ -	\$ 4,186	\$ -	\$ -	\$ -	
GRANTS - STATE OF CT (EDUCATION)	8,543,347	8,336,353	7,805,485	7,786,500	(18,985)	-0.24%
GRANTS - STATE OF CT (OTHER)	605,676	616,460	625,285	906,281	280,996	44.94%
LICENSES, PERMITS AND FEES	461,383	447,342	427,190	472,060	44,870	10.50%
OTHER REVENUE	88,919	71,742	62,960	61,716	(1,244)	-1.98%
INVESTMENT INCOME	18,492	20,202	22,500	22,500	-	0.00%
PROPERTY TAX REVENUE (PRIOR YEARS)	927,841	1,101,946	1,017,000	938,500	(78,500)	-7.72%
TRANSFERS FROM OTHER FUNDS	58,672	26,736	24,505	674,505	650,000	2652.52%
VOLUNTEER TAX ABATEMENT			(60,000)	(60,000)	-	0.00%
TOTAL REVENUES (Before taxes & fund balance)	\$ 10,704,330	\$ 10,624,967	\$ 9,924,925	\$ 10,802,062	\$ 877,137	8.84%
FUND BALANCE						
PROPERTY TAXES (CURRENT)	\$ 29,256,063	\$ 30,053,901	\$ 31,122,585	\$ 32,632,664		
TOTAL REVENUES	\$ 39,960,393	\$ 40,678,868	\$ 41,047,510	\$ 43,434,726	\$ 2,387,216	5.82%
NET GRAND LIST	\$ 1,128,365,076	\$ 1,134,825,259	\$ 1,143,169,752	\$ 1,126,689,437		
VALUE OF MILL	\$ 1,104,669	\$ 1,112,129	\$ 1,120,306	\$ 1,104,156		
ESTIMATED COLLECTION RATE	97.90%	98.00%	98.00%	98.00%		
CALCULATED MILL RATE	26.63	27.14	27.78	29.55	1.77	6.37%

TOWN OF EAST HAMPTON
BOARD OF FINANCE PROPOSED BUDGET
JULY 1, 2016 - JUNE 30, 2017

2016-2017

FY 2016 to FY 2017										
	ACTUAL 2013-2014	ACTUAL 2014-2015	APPROVED 2015-2016	Department 2016-2017	Town Manager Changes	Board of Finance		Proposed 2016-2017	Increase (Decrease)	Percent Change
							Changes			
ADMINISTRATION & FINANCE										
TOWN MANAGER'S DEPARTMENT	\$ 343,781	\$ 324,467	\$ 332,647	\$ 338,668	\$ -	\$ -	\$ -	\$ 338,668	\$ 6,021	1.8%
COUNCIL - SPECIAL PROGRAMS	24,584	34,254	22,539	27,039			(2,500)	24,539	2,000	8.9%
FACILITIES ADMINISTRATOR	18,603							-		
LEGAL DEFENSE & FEES	193,241	154,747	145,000	145,000			(1,000)	144,000	(1,000)	-0.7%
TOWN HALL & HUMAN SVS. ANNEX	285,469	277,161	242,758	258,019			(3,000)	255,019	12,261	5.1%
FINANCE AND ACCOUNTING	431,730	441,991	457,312	466,414				466,414	9,102	2.0%
COLLECTOR OF REVENUE	153,705	162,979	166,505	177,317			(2,000)	175,317	8,812	5.3%
ASSESSOR'S OFFICE	166,349	175,026	181,846	187,316				187,316	5,470	3.0%
BOARD OF ASSESSMENT APPEALS	991	585	1,917	1,722				1,722	(195)	-10.2%
TOWN CLERK'S OFFICE	172,806	160,258	162,768	170,194				170,194	7,426	4.6%
REGISTRARS/ELECTIONS	43,099	47,764	45,483	51,121			(2,450)	48,671	3,188	7.0%
PROBATE COURT	13,957	14,802	15,690	14,328				14,328	(1,362)	-8.7%
GENERAL INSURANCE	282,132	338,643	373,410	389,225				389,225	15,815	4.2%
EMPLOYEE BENEFITS	1,239,070	1,188,023	1,322,980	1,455,351	(96,837)	(9,788)		1,348,726	25,746	1.9%
INFORMATION TECHNOLOGY	71,826	76,168	88,234	90,005				90,005	1,771	2.0%
CONTINGENCY			20,000	20,000				-		0.0%
CNG COMMUNITY CONTRIBUTION				100,000	(50,000)			50,000		
TOTAL ADMINISTRATION & FINANCE	3,441,343	3,396,868	3,579,089	3,891,719	(96,837)	(20,738)		3,724,144	145,055	4.05%
PUBLIC SAFETY										
POLICE ADMINISTRATION	297,785	311,815	315,169	327,609	5,275			332,884	17,715	5.6%
POLICE REGULAR PATROL	1,310,423	1,417,768	1,442,146	1,527,109	(14,458)			1,512,651	70,505	4.9%
LAKE PATROL/BOAT REGISTRATIONS	4,843	2,605	3,883	3,559		(1,700)		1,859	(2,024)	-52.1%
ANIMAL CONTROL	38,688	36,245	44,000	45,290				45,290	1,290	2.9%
FIRE DEPARTMENT	273,642	241,673	256,955	276,879	(8,995)	(5,000)		262,884	5,929	2.3%
FIRE MARSHAL	46,470	50,191	48,561	50,595	(2,576)			48,019	(542)	-1.1%
TOWN CENTER FIRE SYSTEM	12,429	3,212	9,128	9,238				9,238	110	1.2%
AMBULANCE SERVICES	2,619	5,422	6,500	6,500	13,000			19,500	13,000	200.0%
CIVIL PREPAREDNESS / L.E.P.C	16,025	15,064	15,369	15,939				15,939	570	3.7%
PUBLIC SAFETY DISPATCH	120,612	122,973	140,536	220,075				220,075	79,539	56.6%
STREET LIGHTING	55,301	56,644	59,000	59,000		(5,000)		54,000	(5,000)	-8.5%
TOTAL PUBLIC SAFETY	2,178,837	2,263,612	2,341,247	2,541,793	(7,754)	(11,700)		2,522,339	181,092	7.73%
HEALTH AND HUMAN SERVICES										
CHATHAM HEALTH DISTRICT ASSESSMENT	110,407	115,813	121,341	132,602				132,602	11,261	9.3%

TOWN OF EAST HAMPTON
BOARD OF FINANCE PROPOSED BUDGET
JULY 1, 2016 - JUNE 30, 2017

2016-2017

FY 2016 to FY 2017									
	ACTUAL 2013-2014	ACTUAL 2014-2015	APPROVED 2015-2016	Department 2016-2017	Town Manager Changes	Board of Finance		Increase (Decrease)	Percent Change
						Changes	Proposed 2016-2017		
HUMAN SERVICES	110,363	114,049	101,593	109,310			109,310	7,717	7.6%
SENIOR CENTER	100,971	114,151	118,651	123,732			123,732	5,081	4.3%
TRANSPORTATION	52,600	52,600	52,600	52,600			52,600	-	0.0%
COMMUNITY SERVICES	4,650	4,620	5,250	5,250			5,250	-	0.0%
CEMETERY CARE	4,316	4,532	5,000	5,000			5,000	-	0.0%
COMMISSION ON AGING (New 2015)	-	998	2,450	2,450			2,450	-	0.0%
TOTAL HEALTH AND HUMAN SERVICES	383,307	406,763	406,885	430,944	-	-	430,944	24,059	5.91%
CULTURE AND RECREATION									
PARK & RECREATION	370,695	387,687	396,681	397,933			397,933	1,252	0.3%
ARTS & CULTURAL COMMISSION	1,007	1,397	2,500	2,500			2,500	-	0.0%
E H COMMUNITY CENTER	160,796	157,340	145,562	152,424	(4,000)		148,424	2,862	2.0%
E HAMPTON PUBLIC LIBRARY	390,557	420,297	441,195	458,392	(3,625)		454,767	13,572	3.1%
MIDDLE HADDAM LIBRARY	20,000	20,000	20,000	20,000			20,000	-	0.0%
TOTAL CULTURE AND RECREATION	943,055	986,721	1,005,938	1,031,249	(7,625)	-	1,023,624	17,686	1.76%
REGULATORY									
PLANNING, ZONING & BUILDING	358,567	356,575	335,668	342,974	(500)	(500)	341,974	6,306	1.9%
ECONOMIC DEVELOPMENT	3,743	1,803	4,710	8,615	(3,000)	(750)	4,865	155	3.3%
CONSERVATION AND LAKE COMMISSION	11,669	8,828	85,201	24,137	(10,400)		13,737	(71,464)	-83.9%
REDEVELOPMENT AGENCY	3,236	510	2,555	2,526		(1,000)	1,526	(1,029)	-40.3%
MIDDLE HADDAM HISTORIC DISTRICT	945	490	1,657	1,657		(857)	800	(857)	-51.7%
TOTAL REGULATORY	378,160	368,206	429,791	379,909	(13,900)	(3,107)	362,902	(66,889)	-15.56%
PUBLIC WORKS									
PUBLIC WORK DEPARTMENT	1,249,515	1,494,413	1,415,013	1,467,038	(4,153)		1,462,885	47,872	3.4%
ENGINEERING	56,261	26,570	61,500	65,245	(15,245)		50,000	(11,500)	-18.7%
TOWN GARAGE	56,999	66,938	78,907	78,536			78,536	(371)	-0.5%
TOWNWIDE MOTOR FUEL	185,078	110,907	140,102	138,245	(2,000)		136,245	(3,857)	-2.8%
ROAD MATERIALS	344,473	358,694	358,750	365,925			365,925	7,175	2.0%
TRANSFER STATION	135,114	117,812	156,214	176,285	(14,156)		162,129	5,915	3.8%
SEPTAGE DISPOSAL	2,232	2,376	2,400	2,600			2,600	200	8.3%
TOTAL PUBLIC WORKS	2,028,772	2,177,710	2,212,886	2,293,874	(35,554)	-	2,258,320	45,434	2.05%
TOTAL OPERATING BUDGET (TOWN)	9,353,474	9,599,880	9,975,836	10,569,488	(161,670)	(35,545)	10,322,273	346,437	3.47%

TOWN OF EAST HAMPTON
BOARD OF FINANCE PROPOSED BUDGET
JULY 1, 2016 - JUNE 30, 2017

2016-2017

	ACTUAL 2013-2014	ACTUAL 2014-2015	APPROVED 2015-2016	Department 2016-2017	Town Manager Changes	Board of Finance		Increase (Decrease)	Percent Change
						Changes	Proposed 2016-2017		
DEBT SERVICE (Includes tax exempt leases)	1,076,026	1,299,679	1,122,717	2,710,123		146,000	2,856,123	1,733,406	154.39%
CONTRIBUTIONS TO OTHER FUNDS									
TRANSFER TO CAPITAL RESERVE FUND	1,464,384	906,169	1,134,672	1,135,000	82,045	(275,000)	942,045	(192,627)	-17.0%
TRANSFER TO WATER FUND	23,532	13,532	-						
TRANSFER TO COMP. ABSENCES FUND	35,000	35,000	37,500	37,500			37,500		0.0%
TOTAL CONTRIBUTIONS TO OTHER FUNDS	1,522,916	954,701	1,172,172	1,172,500	82,045	(275,000)	979,545	(192,627)	-16.4%
EDUCATION	28,009,279	28,632,715	28,776,785	29,336,181	(559,396)	500,000	29,276,785	500,000	1.74%
TOTAL	\$ 39,961,695	\$ 40,486,975	\$ 41,047,510	\$ 43,788,292	(\$639,021)	335,455	\$ 43,434,726	2,387,216	5.82%

Note: Financing is being proposed for two heavy duty dump trucks and the aerial ladder truck that was previously paid for from capital reserve funds.
The heavy duty trucks are proposed to be financed over 7 years and the ladder truck over 10. An estimated payment schedule is presented below.
This type of financing requires an additional approval from the Town Council.

	Amt. Financed Int. rate	\$	705,000	\$	400,000	Ladder Truck		Total
						3%	1.82%	
2017			84,000		62,000			146,000
2018			84,000		62,000			146,000
2019			84,000		62,000			146,000
2020			84,000		62,000			146,000
2021			84,000		62,000			146,000
2022			84,000		62,000			146,000
2023			84,000		62,000			146,000
2024			84,000		62,000			84,000
2025			84,000		62,000			84,000
2026			84,000		62,000			84,000

TOWN OF EAST HAMPTON
JULY 1, 2016 - JUNE 30, 2017
ESTIMATED REVENUES

	Actual 2013-2014	Actual 2014-2015	Budget 2015-2016	Budget 2016-2017	Increase/ (Decrease)	Percent Change
FEDERAL GRANTS						
Miscellaneous	-	4,186	-	-	-	-
Total	-	4,186	-	-	-	-
EDUCATION GRANTS - STATE						
Education Cost Sharing	7,711,108	7,672,767	7,715,347	7,714,555	(792)	0.0%
Special Education Excess Cost	554,931	481,262	-	-	-	-
School Transportation	91,276	77,562	72,232	55,788	(16,444)	-22.8%
Adult Education	20,061	18,101	17,906	16,157	(1,749)	-9.8%
Principal/Interest Subsidy - Bonds	165,971	86,661	-	-	-	-
Total	8,543,347	8,336,353	7,805,485	7,786,500	(18,985)	-0.24%
GENERAL OPERATING GRANTS - STATE						
State Owned Property	107,111	117,636	111,380	49,453	(61,927)	-55.6%
MRSA Sales Tax Sharing	-	-	-	378,798	378,798	-
Mashantucket Pequot/Mohegan grant	59,349	61,488	61,969	41,992	(19,977)	-32.2%
Disability Tax Relief	1,267	1,248	1,245	1,245	-	0.0%
Elderly Tax Relief (Circuit Breaker)	45,253	47,040	47,000	48,000	1,000	2.1%
Veterans Exemptions	4,774	4,344	4,300	4,250	(50)	-1.2%
Youth & Family Services	16,137	16,137	16,100	15,911	(189)	-1.2%
Town Aid Road	323,375	322,948	322,948	320,189	(2,759)	-0.9%
Grants for Municipal Projects (OPM)	17,816	17,816	18,943	18,943	-	0.0%
Telephone Access Line Share	30,455	27,803	30,400	27,500	(2,900)	-9.5%
Civil Preparedness	139	-	11,000	-	(11,000)	-100.0%
Total	605,676	616,460	625,285	906,281	280,996	44.94%
TOTAL STATE FUNDING	9,149,023	8,952,813	8,430,770	8,692,781	262,011	3.11%
LICENSES, FEES AND PERMITS						
Town Clerk's Office	240,821	224,450	239,700	245,750	6,050	2.5%
Police Department	12,159	10,037	8,500	8,300	(200)	-2.4%
Tax & Assessing	1,484	1,565	1,300	1,300	-	0.0%
Blasting Permits	205	385	100	100	-	0.0%
Animal Control Fees	542	210	500	210	(290)	-58.0%
Building Department	140,409	149,222	115,390	156,600	41,210	35.7%
Planning/Zoning Commission	1,150	3,240	1,500	1,500	-	0.0%
Zoning Board of Appeals	1,000	910	1,000	1,000	-	0.0%
Inland Wetlands Commission	3,295	2,745	2,500	2,500	-	0.0%
Public Works Department	40	946	50	50	-	0.0%
Library Fees	3,074	2,992	3,000	3,000	-	0.0%
Middle Haddam Hist. District	275	175	250	250	-	0.0%
CRRA recycle rebate	8,968	9,193	9,000	9,000	-	0.0%
Transfer Station Fees	47,961	41,272	44,400	42,500	(1,900)	-4.3%
Total	461,383	447,342	427,190	472,060	44,870	10.50%

TOWN OF EAST HAMPTON
JULY 1, 2016 - JUNE 30, 2017
ESTIMATED REVENUES

	Actual 2013-2014	Actual 2014-2015	Budget 2015-2016	Budget 2016-2017	Increase/ (Decrease)	Percent Change
OTHER REVENUE						
Use of Schools	-	95		-	-	
Finance Department	780	2,451	1,000	1,000	-	0.0%
Building Department		5	-	-	-	
Community Room Rental	50	150	150	150	-	0.0%
Housing Authority (P.I.L.O.T)	13,329	15,481	12,500	15,000	2,500	20.0%
Sears Park Stickers / Boat Passes	7,864	4,062	3,000	3,000	-	0.0%
Pavilion Rental	750	1,274	750	750	-	0.0%
Library Receipts	8,765	8,868	10,000	9,000	(1,000)	-10.0%
Cell tower rent	28,566	28,566	28,560	28,566	6	0.0%
Fire Marshall	18		-	-	-	
Insurance reimbursement	8,698	5,995	-	-	-	
Cemetery	500		-	-	-	
Sale of equipment	9,421		-	-	-	
Sale of food at Sears Park	2,595	2,397		2,250	2,250	
Miscellaneous	7,583	2,398	7,000	2,000	(5,000)	-71.4%
Total	88,919	71,742	62,960	61,716	(1,244)	-1.98%
INTEREST INCOME	18,492	20,202	22,500	22,500	-	0.00%
PROPERTY TAX REVENUE - OTHER						
Supp. Motor Vehicle	254,084	269,908	235,000	245,000	10,000	4.3%
Back Taxes	417,599	523,959	503,000	450,000	(53,000)	-10.5%
Interest on back taxes	251,713	303,615	276,000	240,000	(36,000)	-13.0%
Lien Fees	4,445	4,464	3,000	3,500	500	16.7%
Total	927,841	1,101,946	1,017,000	938,500	(78,500)	-7.72%
TRANSFERS FROM OTHER FUNDS						
Capital Reserve Fund	34,879	2,468		650,000	650,000	
W.P.C.A. / Jt. Facilities (Interfund Service Charge)	23,793	24,268	24,505	24,505	-	0.0%
Total	58,672	26,736	24,505	674,505	650,000	2652.52%
VOLUNTEER TAX ABATEMENT	\$0	\$0	(60,000)	(60,000)	-	0.0%
FUND BALANCE DESIGNATION	-	-	-	-	-	-
CURRENT TAXES	29,256,063	30,053,901	31,122,585	32,632,664	1,510,079	4.85%
TOTAL REVENUES	\$ 39,960,393	\$ 40,678,868	\$ 41,047,510	\$ 43,434,726	2,387,216	5.82%

**TOWN OF EAST HAMPTON
CAPITAL IMPROVEMENT PLAN
FISCAL YEAR 2016-2017**

		3/5/2016	3/12/2016	4/4/2016	
		2016-2017	2016-2017	2016-2017	2016-2017
CATEGORY	Department	Department	Manager	Committee	Board of Finance
BUILDINGS AND GROUNDS					
Senior Center / Library Upgrade Sinking Fund	Senior Center	10,000	10,000	10,000	10,000
Sears Park Boat Launch & Parking Lot Renovation	Parks & Recreation	63,198			
Public Works Garage (Replace overhead doors)	Public Works	10,000	10,000	10,000	10,000
Fire Department Facility Maintenance & Repair Sinking Fund	Fire Department	50,000	40,000	40,000	40,000
Playscape Replacement at Memorial School (Sinking Fund)	Parks & Recreation	20,000	20,000	20,000	20,000
Field and green top drainage	Memorial School & Middle	15,000			
Track resurface sinking fund	High School	15,000	15,000	15,000	15,000
School Safety	All Schools	30,000	30,000	30,000	30,000
Accessible Walkway to Middle School Athletic Fields	Middle School	15,000			
CO Detection	All Schools	11,000			
Asbestos Abatement	All Schools	14,000			
Bathroom upgrades	Center School	12,000			
Floor Tile/Carpet	All Schools	24,000			
HVAC/RTU Replacement	Middle School	40,000		40,000	40,000
Traffic and Pedestrian Safety Barrier	Memorial School	8,000			
School Repair & Maintenance Sinking Fund	All Schools		40,000	40,000	40,000
	Total	\$ 337,198	\$ 165,000	\$ 205,000	\$ 205,000
ROADS/SIDEWALKS					
Upgrade unimproved roads	Public Works	40,000	40,000	40,000	-
Road repairs (Private Roads)	Public Works	25,000	25,000	25,000	25,000
Sidewalk repair and replacement	Public Works	50,000	25,000	25,000	25,000
Water quality Infrastructure Improvements	Public Works	40,000	40,000	40,000	40,000
Engineering Road Study	Public Works	45,000	45,000	45,000	45,000
Road Repair / Maintenance	Public Works	328,000	328,000	328,000	268,000
	Total	\$ 528,000	\$ 503,000	\$ 503,000	\$ 403,000
VEHICLES					
Sinking Fund for Fire Department Rolling Stock	Fire Department	75,000	75,000	75,000	75,000
Cruisers and Conversion Equip.	Police Department	67,767	67,767	67,767	67,767
4X4 Pickup truck w/plow	Facilities	40,000			
4X4 Pickup truck w/plow	Public Works	40,000	40,000	40,000	40,000
Vehicle equipment sinking fund	Public Works	75,000	75,000	75,000	75,000
Plow Truck (Lease)	Public Works			200,000	400,000
Plow Truck	Public Works	400,000	200,000	200,000	-
	Total	\$ 697,767	\$ 457,767	\$ 657,767	\$ 657,767

**TOWN OF EAST HAMPTON
CAPITAL IMPROVEMENT PLAN
FISCAL YEAR 2016-2017**

		3/5/2016	3/12/2016	4/4/2016	
CATEGORY	Department	2016-2017 Department	2016-2017 Manager	2016-2017 Committee	2016-2017 Board of Finance
EQUIPMENT					
Cold Planer	Public Works	25,000	-	-	25,000
Truck plows / sanders	Public Works	20,000	20,000	20,000	20,000
Replace cans & equipment trash recycling at Transfer station	Public Works	10,000	10,000	10,000	10,000
Scag Turf Tiger	Parks & Recreation	13,964	13,964	13,964	13,964
Turnout gear	Fire Department	18,000	18,000	18,000	18,000
Air Bottles	Fire Department	14,000	14,000	14,000	14,000
Total		\$ 100,964	\$ 75,964	\$ 75,964	\$ 100,964
TECHNOLOGY					
Upgrade servers / printers	General Government	9,814	9,814	9,814	9,814
Technology Equip. / Network Upgrades (Switches & Software)	All Schools			15,000	15,000
Total		\$ 9,814	\$ 9,814	\$ 24,814	\$ 24,814
OTHER					
Glastonbury Dispatch	Public Safety		55,000	55,000	55,000
Rt. 66 Corridor Study (Grant Match)	General Government		17,500	17,500	17,500
Lake Watershed 9 point plan	Conservation & Lake	100,000	-	-	-
Revaluation	Tax Assessor	30,000	20,000	20,000	20,000
Total		\$ 130,000	\$ 92,500	\$ 92,500	\$ 92,500
TOTAL CAPITAL PROGRAM		\$ 1,803,743	\$ 1,304,045	\$ 1,559,045	\$ 1,484,045
General Fund Contribution \$ 1,716,743 \$ 1,217,045 \$ 1,217,045 \$ 942,045					
LOCIP 87,000 87,000 87,000 87,000					
Lease Finance 200,000 400,000					
Police Special Revenue Fund					
Residual project balances 55,000 55,000					

East Hampton Public Schools - Operating Budget Overview Fiscal Year 2016-17

Object Number		2014-15 Actual	2015-16 Budget	2016-17 Proposed	Change \$	Change %
5111	<p>Certified Salaries: This account represents the cost of salaries for 161.4 FTE certified teachers, a <i>reduction of 2.4</i> through retirements and attrition. A total of 157.46 FTE are in the general operating budget (2.94 supported by IDEA grant funding and 1FTE in program shared with another community). Seventy seven percent of all teachers are at step 10 with the remaining 23.3% eligible for step increase. The general wage increase effective for certified teachers is 2.5% for 2016-17. Also included in this object are the salaries for administrators (Principals, Directors of Support Services and Curriculum, Superintendent) with the collectively bargained contract for the administrators providing a general wage increase of 2% plus step. The cost of athletic coaches, extracurricular stipends, and certified teacher stipends are also budgeted here. In addition to the 2.4 FTE reduction noted above, three retirements with replacement, and 75,000 in unpaid long term leave included in this line. As of February 29th only three of the assumed 5 retirements are known.</p>	14,263,278	14,775,480	14,992,373	216,893	1.5%
5112	<p>Classified Salaries: This account includes the hourly wages for full and part-time paraprofessionals, custodians, and secretaries, also salaries for technology, facilities, and business employees. The cost of providing substitutes in the classroom is recorded here. <i>Reductions for 2 full time staff are included</i>, no retirements are known as of February 29.</p>	3,694,195	3,876,014	3,944,215	68,201	1.8%
5210 and 5290	<p>Medical Insurance: This account includes the employer share of providing medical and dental insurance to full time employees eligible for and selecting coverage. Open enrollment occurs annually but selections for the next budget year are not known until May 31. Only a high deductible medical plan is offered to all Board of Education employees. The current medical insurance carrier is Cigna. The dental plan is self-insured and administered by Anthem. The renewal rate increase continues to be under negotiation on February 29th and is assumed at 7.5%. <i>Deductibles will increase by 33% from \$1,500/\$3,000 to \$2,000/\$4,000 for approximately 60% of covered employees in 2016-17</i>, this change reduces the expected cost. This staff changes noted above are also reflected here in the related benefits.</p>	3,655,293	3,781,630	3,991,660	210,030	5.6%

East Hampton Public Schools - Operating Budget Overview Fiscal Year 2016-17

Object Number	Object Description	2014-15 Actual	2015-16 Budget	2016-17 Proposed	Change \$	Change %
5213	Life Insurance: This account represents the expense of providing life insurance and accidental death/disability insurance in accordance with contractual agreements. The cost is 11 cents per \$1,000 of covered salary. The insurance is provided by Anthem following open bidding and is in effect until June 2017.	40,829	44,100	44,400	300	0.7%
5220	Social Security: This account represents the employer share of social security expense which is 6.2% of covered salary and wages. Teacher salary payments reported to Connecticut Teacher Retirement are not eligible for social security matching by the employer.	239,361	246,281	253,154	6,873	2.8%
5221	Medicare: This account represents the employer share of Medicare expense which is 1.45% of covered salary and wages. Certified teachers hired by the East Hampton prior to April 1986 are not eligible for Medicare and thus have no matching employer cost.	234,740	248,471	252,330	3,859	1.6%
5230-5235	Pension: This account represents the Board of Education share of the Town of East Hampton Retirement Income Plan, a defined benefit program. Eligible employees are determined by union contract and non-union classified staff hired before April 2013. Non-union employees employed after April 2013 are covered by a defined contribution plan. The expense is actuarially determined. Changes to the actuarial assumptions and staffing levels determine the cost, reducing the assumed investment return had the greatest impact on increasing the required contribution in recent years. Town actuarial evaluation to be completed by end of April 2016, budget is based on preliminary actuarial amount shared by Town Finance Director. The anticipated reduction in assumed investment returns was phased in more gradually than initially determined, the 2015-16 budget amount was higher than required creating the reduction in the 2016-17 budget.	402,922	460,005	434,162	(25,843)	-5.6%
5250	Unemployment Compensation: The Board of Education is recognized as a "reimbursable employer" by the Connecticut Department of Labor and is billed for eligible payouts to former employees. By Connecticut law, each employer who paid wages to a claimant in the base period of the claim is potentially chargeable for a portion of each benefit payment made to that claimant. Each employer's charge is based on the percentage of base period wages it paid to the claimant. All staff reductions in the developed 2016-17 budget as of January 15th assumed due to natural attrition with no unemployment.	15,242	21,343	8,000	(13,343)	-62.5%

East Hampton Public Schools - Operating Budget Overview Fiscal Year 2016-17

Object Number	Object Description and Budget Assumptions	2014-15 Actual	2015-16 Budget	2016-17 Proposed	Change \$	Change %
5260	Worker's Compensation: Connecticut employers must carry insurance for injuries determined to be work related. The Board of Education's workers compensation carrier is the Connecticut Interlocal Risk Management Agency (CIRMA). CIRMA is a member owned agency organized by the Connecticut Conference of Municipalities. Also expensed here is the unreimbursed share of salary and wage costs during the period of time the employee is receiving compensation from the insurance carrier as required per certain collectively bargained contracts. Increase is estimated.	150,102	162,800	174,150	11,350	7.0%
5316	Computer Consulting Services: Includes the annual update costs for various software packages, site licensing, and other software services. These include the student data management system, web filters, accounting software shared with the town, the educator evaluation system (RANDA), and universal screens such as STAR assessments.	207,963	198,682	219,923	21,241	10.7%
5319	Meetings/Conferences/Training: This account represents the cost of all district training and professional development conducted by various outside providers to increase teacher effectiveness. State mandates require ongoing professional development for certified staff.	69,264	33,800	44,700	10,900	32.2%
5330	Professional/Technical Services: <i>Special education services comprise 81%</i> of this line for contracted student services such as speech and occupational therapies, plus evaluation and autism support services. Some services are provided through CREC or individual consultants. Other services for the district include legal representation, negotiation services, and outside auditors. Anticipated reimbursement from Medicaid for services rendered to students are utilized a reduction to expenses in this line, \$75,000 is assumed.	844,092	875,241	814,750	(60,491)	-6.9%
5410	Public Utilities: Sewer and water use charges to the Town of East Hampton and the East Hampton Water Pollution Control Authority (WPCA). Fees payable to the WPCA for water use at Memorial and Center Schools and the Central Office increased approximately 175% in the 2015-16 fiscal year.	33,721	46,476	50,425	3,949	8.5%
5430 to 5439	Repairs and Maintenance: These accounts include the costs or repairs and service contracts for all buildings and equipment including plumbing and electrical services, monitoring and maintenance of security systems, heating and ventilation repairs; additionally inspection and tests of fire alarm and fire suppression systems. Also includes refuse removal and recycling contracts. Modifications and improvements needed for safety and security upgrades included as well.	346,136	360,545	349,615	(10,930)	-3.0%

East Hampton Public Schools - Operating Budget Overview Fiscal Year 2016-17

Object Number	Object Description and Budget Assumptions	2014-15 Actual	2015-16 Budget	2016-17 Proposed	Change \$	Change %
5440	Rental: Copier lease, supplies, and services provided by the vendor is the primary expense here, 16-17 will be year 3 of a 48 month lease, awarded by open bidding (ending August 2018). Other costs include leased postage machines.	89,891	96,684	102,001	5,317	5.5%
5510	Pupil Transportation: The 16-17 school year is the final year of a five year contract with DATTCO (who assumed the Nichols Bus Company contract). <i>In 16-17 contract rates increase by 2.5%</i> , continued sharing of one van with neighboring towns is assumed. Sixteen 71 passenger buses, run daily each at \$239.07 per day, 4 in town vans, other runs with differing rates: 2 Vinyl/Voag runs, 1 mini bus, and various out of town vans meeting student needs. One additional bus was added in the 2015-16 fiscal year, only 15 buses were originally planned.	1,176,951	1,133,760	1,219,498	85,738	7.6%
5511	Other Transportation: Transportation to athletic events and various field trips, some expenses are offset by athletic participation fees.	35,533	35,504	33,004	(2,500)	-7.0%
5520	Property/Liability Insurance: Insurance protection for the district in the event of lawsuits, property damage, and certain student accidents. Actual cost estimated, student athletic portion bid in June 2014. Expect increase when building project ends and high school coverage returns to budget. The Town of East Hampton and Board of Education share the cost of a consultant who manages the bidding of these policies.	112,761	155,226	129,150	(26,076)	-16.8%
5530-5550	Communications, printing, newspaper advertising: Fiber is budgeted here and represents approximately 25% of this category. All telephone and fiber expenses are budgeted net of E-rate reimbursement. East Hampton Schools applies for "ERate" reimbursement for eligible services, reimbursement rates are declining by 50% each year (was 40% in 2014-15 for most services). ERATE is administered through the Universal Service Administrative Company (USAC) an independent, not-for-profit corporation designated by the Federal Communications Commission (FCC) as the administrator of the universal service fund (USF).	97,437	116,032	116,625	593	0.5%

East Hampton Public Schools - Operating Budget Overview Fiscal Year 2016-17

Object Number	Object Description and Budget Assumptions	2014-15 Actual	2015-16 Budget	2016-17 Proposed	Change \$	Change %
5560	Tuition-RESC: Tuition as required for currently identified special education students.	467,613	421,217	552,797	131,580	31.2%
5561	Tuition to Agencies W/in CT: Tuition as required for currently enrolled students in VOAG and adult ed services. The 2015-16 budget was reduced by \$75,000 for Medicaid services reimbursement. During 2015-16 year it was determined this reimbursement more directly impacted services not tuition, see above.	90,677	19,804	131,618	111,814	564.6%
5563	Tuition to Private Schools: Tuition as required for currently identified special education students. Budgeted expenditures in 2015-16 and 2016-17 are NOT REDUCED BY EXCESS COST see subtraction below, excess cost is netted in this line within the Town/School finance system	311,700	311,333	424,454	113,121	36.3%
5566	Magnet School Tuition: Moderation in rate of growth anticipated with implementation of full day kindergarten	212,293	210,000	192,500	(17,500)	-8.3%
5580	Staff Travel: Per collectively bargained contracts including reimbursement of inter-building travel at IRS mileage rates.	11,182	13,965	13,965	0	0.0%
5590	Other Purchased Services: Athletic officials, building inspection services, and services supporting professional development activities.	52,366	54,429	50,584	(3,845)	-7.1%
5611	Supplies, Materials, and Minor Equipment: Includes copy paper, other daily used instructional materials, and custodial supplies to clean, service, and maintain facility (27% of total 2016-17 budget).	429,137	434,997	436,411	1,414	0.3%
5620 and 5621	Natural Gas and Heating Oil: On average for years prior to 2015-16 135,600 gallons of heating oil were used annually. The 2016-17 year will be 100% natural gas with cost estimated provided by CNG. Only the facility utilized by the Learning Center will remain on oil.	343,259	294,626	140,180	(154,446)	-52.4%
5622	Electricity: Electricity is split into two different billed and bid services: Transmission and distribution (or delivery) service, provided by Eversource. Electrical supply service or generated electricity: electrical supply service consists of multiple components, including electricity, capacity, and various ancillary costs, this is provided by Transcanada, bid collaboratively with the Town and is committed until December 2018.	350,381	379,500	334,400	(45,100)	-11.9%

East Hampton Public Schools - Operating Budget Overview Fiscal Year 2016-17

Object Number	Object Description and Budget Assumptions	2014-15 Actual	2015-16 Budget	2016-17 Proposed	Change \$	Change %
5623	Bottled/Compressed Gas: Cafeteria use is charged to cafeteria fund, other use includes science labs and boiler starts.	1,911	3,000	3,000	0	0.0%
5627	Motor Fuel: Supplies for transportation vehicles; 38,820 gallons diesel at \$2.223 18,925 gallons of gas at \$1.833 Bid coordinated with the town, diesel on fiscal year bid cycle until June 2017, gasoline on calendar bid cycle through December 2017.	154,070	122,315	120,907	(1,408)	-1.2%
5641	Textbooks/Workbooks: Purchases to support implementation of district curriculum	81,577	75,000	43,160	(31,840)	-42.5%
5642	Books/Periodicals: Purchases to support implementation of Common Core State Standards	30,744	31,440	30,052	(1,388)	-4.4%
5690	Other Supplies/Materials: Primarily items utilized in administrative technology support	51,956	53,510	54,410	900	1.7%
5743	Furniture & fixtures: Substantial items required to improve student learning	31,329	20,000	15,000	(5,000)	-25.0%
5744	Computer Equipment: Substantial items required to maintain/upgrade network and provide technology as required for student use	246,364	75,000	75,000	0	0.0%
5810	Dues and Fees: Various professional organizations including CAFE, CAPSS, and additionally athletic organizations such as: Shoreline Conference	46,445	51,588	51,608	20	0.0%
	Total	28,632,715	29,239,798	29,844,181	604,383	2.1%
	LESS: Excess cost reimbursement: In accordance with past agreements with the Town Finance Director and Board of Finance, the East Hampton Board of Education's budget is reduced for estimated funding from the State Department of Education for high cost students or excess cost reimbursement. In accordance with state statute section 10-76 the town is obligated to credit the Board of Education only when the Board of Education's expenditures for excess special education costs exceed the budgeted estimates of such expenditures		463,013	508,000	44,987	9.7%
	FINAL TOTAL	28,632,715	28,776,785	29,336,181	559,396	1.94%



AGENDA
ITEM # 12 Office of the COLLECTOR OF REVENUE

NANCY HASSELMAN, CCMC
nhasselman@easthamptonct.gov

**Nancy Hasselman, CCMC
Collector of Revenue
Town of East Hampton**

April 8, 2016

To: The East Hampton Town Council

Documentation of the below listed tax refunds are available in the Tax Office for your review if you so desire. The refunds total \$174.67.

Thank you for your assistance.

Melanie B. Jump CCMC

**Melanie Jump, CCMC
Assistant Collector of Revenue**

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BOARD AND COMMISSION SUMMARY

MARCH, 2016

Arts & Culture Commission

The Arts & Culture Commission met on March 17th at the Middle Haddam Library. Podium Players representative Val Bozzi presented a report on how the \$300 grant awarded by the EHACC last year, was used to put on the intergenerational musical theater production of My Son Pinocchio: Geppetto's Tale, particularly sound and janitor fees. Commission members reviewed applications for this year's grant initiative from Epoch Arts, Chatham Historical Society and Blackledge Music Inc. After presentations from each of the applicants during the April meeting, commissioners will make their selections for this year's recipients. Commissioner Kevin Gunning presented information on a new web site being developed for the EHACC, where photos of arts and cultural events in town can be posted, as well as information about grants, programs and events. Commissioners Mindy Mills Maynard and Phyllis Martin agreed to attend the East Hampton Schools All District Arts show on March 23 at the high school to select a piece of artwork from each school. The students whose art was selected will be recognized during an upcoming ceremony and their artwork will be featured in an exhibit at the Town Hall in June. The Open Studio 2016 event planned for Saturday, Oct. 22 was discussed. Commissioners discussed locations for the next art purchase award and agreed on the town's Youth and Family Services office. The commission plans to host another theater chat presentation by Wade Russo, music conductor at Goodspeed Opera House.

Board of Finance

Given budget season, the Board of Finance met on multiple occasions in the month of March:

March 14th – Mr. Maniscalco and Mr. Smith presented an overview of each budget in preparation for Budget Workshops. The Board also voted to recommend the requested fund transfers and appropriations for the Glastonbury Dispatch.

March 15th, 17th, 18th & 19th – Budget Workshops were held with all departments detailing their respective budgets.

March 21st - 32 citizens spoke during Public Remarks (all for reinstating the 1.9% to the BOE budget). The Board briefly deliberated but did not vote on a budget. The Board did however vote in favor of increasing the appropriation for the Road Improvement Project (specifically related to the Christopher Brook Culvert).

March 28th – Close to 50 citizens spoke during Public Remarks (all for reinstating the 1.9% to the BOE budget). The Board continued to deliberate but did not vote on a budget.

Brownfields Redevelopment Agency

No meeting

Capital Committee

A Capital Committee meeting was held on March 12th. The Committee approved a request from Superintendent Paul Smith to reallocate funds in this year's approved Capital budget; made a recommendation to the Board of Finance and Town Council for costs associated with the Glastonbury dispatch regionalization project; and approved the Capital Plan for the 2016-2017 budget.

Charter Revision Commission

The Charter Revision Commission held a public hearing and a regular meeting on March 9th. At the regular meeting they approved future meeting dates through June, and reviewed, discussed and proposed changes to three of the charges to be revised. Another regular meeting was held March 23rd at which Attorney Ron Goldstein spoke to the Commission how Colchester handles the bifurcation of their budget as well as filling of vacancies and volunteerism of elected officials. They voted to adopt language changes as proposed to section 3.3 (appointments) and to eliminate the text in section 6.2 as it is no longer applicable.

Clean Energy Task Force

No meeting

Commission on Aging

The Commission on Aging met on Thursday, March 10th. The Commission discussed the next Round Table meeting that will be held in May. They also heard a presentation regarding a possible upcoming seminar "Dementia Tours". The Commission's sub-committee's provided updates and the budget was discussed.

Conservation-Lake Commission

The Conservation-Lake Commission held their regular meeting on March 10th. Plans were reviewed for 52 Wangonk Trail: the Commission declined to approve the plan until the water flow/water pipe issues are addressed/corrected. Lake clean-up will be April 23rd. Discussion occurred on the O'Neill Lane property and concern was expressed that this project would still be moved forward in spite of the resignation of Mr. Sissick.

Design Review Board

The Design Review Board met on Thursday, March 3rd. They heard a presentation by applicant Mr. Brian Holdt for plans to display signs for his new business, Airline Cycle, located in the Goff House. A motion to accept Board recommendations for changes to sign material and placement was passed. The Board made preliminary plans with Mr. Glen LeConche (present) to schedule a presentation by the DRB to the PZC regarding the DRB Standards List.

Economic Development Commission

No meeting

Ethics Commission

No meeting

Fire Commission

The Board of Fire Commissioners held their regular meeting on March 14th. They approved the purchase of 10 replacement radios and necessary accessories and in-vehicle tablets for 3 of the apparatus. Much-needed building repairs were discussed, with the possibility of a workshop with other town departments.

High School Building Committee

The High School Building Committee held their regular meeting on March 17th. Executive session was held, the outcome of which was to direct the Town Manager to enter into the agreement with CREC as presented by Attorney Faulkner. Construction updates were given from the Project Manager, Downes Construction and SLAM Architects. Invoices were reviewed and approved. A school security measures meeting is being planned for early April; this will be an executive session meeting because of the sensitivity of this information.

Inland Wetland Watercourses Agency

At the March 30th IWWA meeting, the Agency approved the application of Clark Hill Estates LLC, 0000 Clark Hill Road, for a new residential development for single-family homes (3-Lots). The Agency received an application from Kyle Crowthers, 15 Daly Road, for a new single family home and construction of a 35' x 35' accessory garage and driveway in the upland review area. The Agency further reviewed the status of the Study of Lake Pocotopaug and open wetland permits, and received an update on the POCD.

Joint Facilities

The Town of East Hampton Joint Facilities Committee meeting was held at the Colchester/East Hampton Water Pollution Control Authority Meeting Room on Tuesday March 15th.

Along with the standard operational updates, Mr. Clayton informed the committee that the DAF Replacement project is in full swing (pictures shared). While issues have arisen that are extending the work from 30 days to 45-50 days, they have had no significant impact on cost. A tour will be planned for the committee at the next meeting (May 2016).

Middle Haddam Historic District Commission

The Middle Haddam Historic District Commission met on Thursday, March 24th. An application was approved for 58 Middle Haddam Road for a roof replacement. Officers were elected as follows: Charles Roberts – Chairman, Demian Battit – Vice Chairman and Regina Starolis – Clerk.

Parks & Recreation Advisory Board

At the March 2016 Parks and Recreation Advisory Board Meeting, the board discussed the new flag football program being offered by the Parks and Recreation Department and the large turnout that we received. Also discussed was the addition of a new program director for the Afternoon Adventures program, the Rowing Club's use of Sears Park, spring and summer preparation, and the High School field lighting project.

Planning & Zoning Commission

At the March 2nd Planning & Zoning Commission meeting the application of Brian Holdt, Airline Cycles, 2 Barton Hill Road, for a Minor Commercial Site Plan Modification, was approved with conditions. The PZC also discussed the Design Review Board, the First Draft of the POCD, and discussed open road maintenance bonds.

Water Development Task Force

The meeting of the Town of East Hampton's Water Development Task Force was held at the Colchester / East Hampton Water Pollution Control Authority Meeting Room on Tuesday, March 15th.

Discussion revolved around the activities that have occurred related to the Request for Expression of Interest (RFEI) process and detailed the interest expressed by Aquarion and Wright Pierce/Veolia and the differences between the two proposals. Members discussed pros and cons of each proposal. After some additional discussion, members agreed that it would not hurt to hear out the two companies further nor would it hurt to hear from Mr. Inacelli on his phased development research. Meetings with each are being scheduled.

Water Pollution Control Authority

The Town of East Hampton Water Pollution Control Authority meeting was held at the Colchester - East Hampton Waste Water Treatment Plant Meeting Room on Tuesday, March 1, 2016 at 6:00 P.M. Topics Included:

- **Sports on 66 – Connection Fee**

Upon a motion by Mr. Valentine, seconded by Ms. Comisky, the Commission approved a payment structure as follows: Mr. Cutler would need to pay a minimum of \$12,000 of the sewer connection fee up-front and be allowed to amortize the remaining balance (\$26,200) over a payment period commensurate with what Hope Church was given for their Beneficial Assessment with the option to adjust (down) the interest amount in the future if the rules and regulations are amended. Vote: 6-0. Motion passed.

- **Draft Budget Presentation**

Mr. Smith presented the proposed 2016/17 Expense Budget for review and discussion. Further review, discussion and approval will occur at the next meeting.

- **Portland Sewer Commission Agreement (St. Clements expansion)**

The committee reviewed the first draft of the agreement as submitted by Portland. Edits were suggested with more review to occur at future meetings.

- **35 West High Street**

Mr. Smith informed the members that the owner of the car wash next door has purchased the property at 35 West High Street. Discussion ensued around the required connection fee. Members agreed that more discussion is required prior to a fee being set.

Zoning Board of Appeals

At the March 14th ZBA meeting, the Agency approved the applications of:

- Kyle Crowthers, 15 Daly Road (FKA 16R Daly Road), for a Rear Yard Setback Variance from Section 4.4.E, Area and Dimensional Standards, from 50' to 10' to Construct a Garage;
- Bret and Kari Cutler, 180 Chestnut Hill Road, for a Maximum Height Variance from Section 4.4.E, Area and Dimensional Standards, from 30' to 35' to Construct Two-Story Home with Walkout Basement; and
- Peter Sansone for Daniel Eldridge, 52 Wangonk Trail, for Side Yard Setback Variance from Section 4.1.E, Area and Dimensional Standards, from 15' to 11'6" to Construct a Deck.